



Guidelines for the procedure to submit a request for the inclusion of a product in the National Register of Traditional Agro-Food Products of Malta.

1. Legal basis: S.L. 427.89

2. Background

The purpose of these guidelines is to provide the basic guidance for the procedure to fill and submit an application form requesting for the inclusion of a product in the National Register of Traditional Agro-Food Products of Malta. The contents of these guidelines are based upon the national legislation S.L 427.89 and in no way superseded the provisions established in the national regulatory framework.

3. Scope of the scheme

- a) To promote, qualify and diffuse products as defined in these regulations in order to give value to Traditional Agro-Food products and create awareness and appreciation of such products.
- b) To attain the national recognition of Traditional Agro-Food Product of Malta acknowledging that the product/s in question adhere to the requirements established in these regulations and are thus to be recognised and included in the National Register of Traditional Agro-Food Products of Malta.

4. National Register of Traditional Agro-Food Products of Malta Logo



5. Procedure for filling and submitting the application form

The applicant can submit a request for a product to be included in the National Register for Traditional Agro-Food Products of Malta by filling the application form in ANNEX I and submit it online through the following link: [https://www.servizz.gov.mt/en/Pages/Environment -Energy -Agriculture-and-Fisheries/Agriculture/Agriculture/WEB2225/default.aspx](https://www.servizz.gov.mt/en/Pages/Environment_Energy_Agriculture-and-Fisheries/Agriculture/Agriculture/WEB2225/default.aspx)



When compiling the application form, the applicant must ensure to fill all criteria as per below:

- I. **Name of the product**
- II. **Area of origin** – this refers to the area where the product was originally cultivated, reared, produced or prepared.
- III. **Product description** – the description may include background on the product, flavour and aroma qualities.
- IV. **Description of the production period** – in this section the applicant shall include the production period when the product is prepared. In case of crops the applicant shall include the timeframes when the crop is cultivated and harvested. For recipes this shall include the period in which the particular recipe is normally prepared including also special occasions such as feasts.
- V. **Description of the methods of processing, preservation and ageing** – a description on the methods of processing, preservation and ageing of a product should be included where applicable. For recipes, a description on how the recipe is prepared shall be included. For crops and animals, a description on the cultivation or rearing process shall be included.

Kindly note that for this section the quantities of ingredients to prepare the product is not required.
- VI. **Materials, specific equipment used for the preparation and conditioning** of the product.
- VII. **Description of the premises used for the production, processing, preservation and ageing of the product.** Here you are to mention what premises are used possibly providing a brief description and what specific environment conditions would be required for the typical processing, preservation and ageing of the product.
- VIII. **The product's history and tradition** – this shall include evidence supporting that the methods have been adhered to consistently for a period not less than 25 years.
- IX. **Mode of marketing** – this shall include information how the product is packaged and marketed where applicable.
- X. **Nutritional Information** – where available one is to provide the nutrition profile of this application, possibly highlighting its health benefits.
- XI. **Any other information**



6. Evaluation process of the application

- I. The Competent Authority upon receiving the submission, compiles the application forms which are then forwarded to the Traditional Agro-Food Products of Malta Board.
- II. The Traditional Agro-Food Products of Malta Board is to evaluate the product or products submitted for the inclusion in the Register and shall decide whether such products have been approved or rejected as being traditional agro-food products of Malta.
- III. Following the evaluation made by the Board, the recommended products are then put forward to the Agriculture Directorate for the launching of a public consultation of 30 days.
- IV. The general public as well as all interested stakeholders will be invited to provide their feedback by logging on www.konsultazzjoni.gov.mt, finding Public consultation on the National Register of Traditional Agro-Food Products of Malta to access all relevant documentation electronically, and provide feedback via the email link provided.
- V. Following the public consultation, the feedback obtained from said public consultation is presented before the Board for final evaluation.
- VI. The Board shall, after evaluating the application and the feedback obtained and, if necessary having asked the applicant for further information, take a decision on whether to include the product in the Register or otherwise.
- VII. The decision taken by the Board will be communicated to the applicant, indicating the reasons thereof, by registered mail, electronic mail or sent by hand.
- VIII. The approved products will be included in the National Register of Traditional Agro-Food Products of Malta.



**MINISTRY FOR AGRICULTURE, FISHERIES,
FOOD AND ANIMAL RIGHTS**
AGRICULTURE DIRECTORATE

ANNEX 1 – APPLICATION FORM



Agro-Food Products of Malta Board
AGRICULTURE DIRECTORATE

Application for the inclusion of a product in the Register of Traditional Agro-food Products of Malta

Product Name:

Isem tal-Prodott:

Area:

Inħawi:

Synonyms:

Sinonimi

Full Name:

Isem u Kunjom

Phone No.

Email Address

		Tick box	Page No
1	Product Description (substantiated where possible with photographic evidence) <i>Deskrizzjoni tal-prodott (fejn possibli inkludi evidenza fotografika)</i>		
2	Description of the production period <i>Deskrizzjoni tal-perjodu ta' produzzjoni</i>		
3	Description of the methods for processing, preservation and ageing <i>Deskrizzjoni tal-metodi tal-ipproċessar, priservazzjoni u ta' maturazzjoni tal-prodott</i>		
4	Materials, specific equipment used for the preparation and conditioning <i>Materjali, l-apparat speċifiku użat għall-preparazzjoni u l-maturazzjoni tal-prodott</i>		



5	Description of the premises used for the production, processing, preservation and ageing of the product <i>Deskrizzjoni tal-bini użat għall-produzzjoni, ipproċessar, priservazzjoni u maturazzjoni tal-prodott</i>		
6	Evidence Supporting (substantiated where possible with photographic/documentated evidence) that the methods have been adhered to consistently for a period not less than 25 years <i>Xhieda li ssostni (fejn possibli inkludi evidenza fotografika/dokumentata) li l-metodu użat għall-prodott ġie prattikat għal perjodu ta' mhux inqas minn 25 sena</i>		
7	Mode of Marketing (where applicable, substantiated where possible with photographic evidence) <i>Modalità ta' kif jiġi mibjugħ il-prodott (fejn applikabbli, inkludi evidenza fotografika fejn possibli)</i>		
8	Nutritional Information (where available) <i>Informazzjoni nutrittiva (fejn disponibbli)</i>		
9	Any other Information <i>Kwalunkwe informazzjoni oħra</i>		

For office use only:

Application No: _____